

Jefferson-Madison Regional Library

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APPROVED

MINUTES OF THE SEPTEMBER 26, 2022 MEETING OF THE LIBRARY'S BOARD OF TRUSTEES

TRUSTEES PRESENT

President Tony Townsend (Albemarle) (virtual)
Meredith Cole (Charlottesville)
Wendy Wheaton Craig (Louisa)
Michael Powers (Albemarle)
Lisa Woolfork (Charlottesville)

Vice President Aleta Childs (Nelson)
Martha Ledford (Greene)
Thomas Unsworth (Albemarle)
Kathy Johnson Harris (Charlottesville)

OTHERS PRESENT

David Plunkett, Library Director
Ginny Reese, Staff Reporter & Greene Manager
AJ Mosley, Business Manager

Krista Farrell, Assistant Library Director
Sierra Hammons, Collection Specialist

CALL TO ORDER, REMOTE PARTICIPATION CONFIRMATION, & DISPOSITION OF THE MINUTES OF THE PREVIOUS MEETING

The regular monthly meeting of the Jefferson Madison Regional Library's (JMRL) Board of Trustees was convened on Monday, September 26, 2022 at 3:00 PM, at the Northside Library (705 West Rio Rd, Charlottesville, VA 22901), and live streamed using videoconferencing software. (A recording of the meeting is available at:

<https://www.youtube.com/watch?v=zHQ4zuPnIco>.) Trustee Ledford moved that President Tony Townsend's request to attend today's meeting of the JMRL Board remotely due to temporary or permanent disability or other medical condition that prevents their physical attendance be approved. Motion passed unanimously, with Trustees Childs and Woolfork not yet present. Trustee Harris moved to accept the minutes for the August 22, 2022 Board Meeting as amended. The motion passed unanimously, with Trustees Childs and Woolfork not yet present.

ANNOUNCEMENTS AND PUBLIC COMMENTS

Trustee Craig announced that the Friends of the Library fall book sale begins October 15, 2022, with members night being October 14th. One public comment was made regarding the request to change the name of the Regional Library System.

TRUSTEE CONTINUING EDUCATION

AJ Mosley, JMRL's Business Manager, presented to the Board JMRL's Funding Sources and Budget Cycle.

COMMITTEE APPOINTMENTS AND REPORTS

1. Technology Committee Report

The Technology Committee met last week and were introduced to Michael Oden, JMRL's new Supervising Technology Services Librarian. The Technology Committee discussed JMRL's current process of migrating servers for the public website and staff intranet. The Committee also discussed Technology Goals within the Five Year Plan. Trustee Unsworth stated that the Technology Committee will meet again in December and will discuss the possibility of meeting three times next year. The Technology Committee also discussed JMRL's Beta Website (beta.jmrl.org), which Director Plunkett stated will go into a period of design review after JMRL's server migration process.

2. Library Name Working Group Report

Director Plunkett reported that the Library Name Working Group continues to work on a survey for library staff, with hopes for a release on JMRL's All-Staff Training Day, October 10th. The Working Group is also working on organizing meetings to invite experts to discuss background and process advice with the Working Group to be recorded and available live via Zoom for the public.

NEW BUSINESS

1. JMRL's VLA Library of the Year Award

President Townsend announced that the Virginia Library Association has awarded JMRL the "Library of the Year" award. Director Plunkett stated that the Award specifically mentions the Centennial Display, which is at the Central Library on the third floor, and Lorenzo Dickerson's film "Free and Open to the Public." This work was made possible by the support of the Albemarle-Charlottesville Historical Society, and the support of the Friends of the Library. Director Plunkett announced that the Award Ceremony will be in Norfolk at the annual VLA meeting on October 19, 2022 at 6pm.

2. First Reading of Amended Policy 1.21 (Bylaws)

Director Plunkett presented Amended Policy 1.21 (Bylaws), pointing out changes made in Section 6 to reference JMRL's Library Board Remote Participation Policy. The Board will vote on Amended Policy 1.21 (Bylaws) next month.

3. FY24 Budget Objectives

Director Plunkett announced that JMRL is currently working on the FY24 Budget and stated he will meet with representatives from each jurisdiction to talk about planning for the FY24 Budget. Director Plunkett presented suggestions for potential JMRL Board Budget Priorities for FY24, which included 1) Secure funding for Year 2 of JMRL's minimum wage adjustment plan, 2) Secure funding for a cost of living compensation increase, and 3) Secure funding for expansion of Bookmobile and Outreach services to jurisdictions that have expressed potential interest in these services. The Personnel Committee will present to the Board next month a suggested prioritized list of FY24 Operational Budget requests from JMRL staff.

OLD BUSINESS

1. Potential Vote on Proposed Policy 4.235 (Suggestions and Complaints)

Policy 4.235 (Suggestions and Complaints) was presented to the Board for a first reading last month. Trustee Woolfork moved to amend Policy 4.235 (Suggestions, Feedback, and Complaints). Motion passed unanimously.

2. Potential Vote on Proposed Policy 4.221 (Library Card Eligibility)

Policy 4.221 (Library Card Eligibility) was presented to the Board last month for a first reading. Trustee Unsworth moved to amend Policy 4.221 (Library Card Eligibility). Motion passed unanimously.

LIBRARY DIRECTOR'S REPORT

Director Plunkett reported that JMRL's hold lockers are officially up at each Library, except for Crozet and Gordon, which will be placed later this week. JMRL will do a PR push when all six lockers are operational. Nelson Memorial Library will be holding an open-house October 4th to celebrate 50 Years of Library Service to Nelson County. JMRL has exited its COVID Response Plan. Director Plunkett announced that a chapter of the Dolly Parton Imagination Library will be starting up in Greene County, meaning all children under age 5 in Greene County are eligible to have a book a month mailed to their home. Local Greene County Friends of the Library will be serving as the required 501C3 fundraising body. JMRL's All-Staff Training Day will be held Monday, October 10th at the CODE Building and at Central, and local author Jocelyn Johnson will be the featured guest speaker. JMRL's Teacher Card program has been updated to include homeschooling families that teach within JMRL service areas.

OTHER MATTERS

Trustee Powers reminded the Board that they operate under Robert's Rules of Order "small meeting rules" which do not require the seconding of motions.

FUTURE AGENDA ITEMS

Possible future agenda items include a potential vote on Policy 1.21 (Bylaws) and committee reports from the Personnel Committee and the Policy Committee. The next Board Meeting will be October 24, 2022 at the Northside Library.

ADJOURNMENT

The meeting adjourned at 4:14pm.
