

Jefferson-Madison Regional Library

201 East Market Street | Charlottesville, Virginia 22902 | (434) 979-7151 | FAX (434) 971-7035

A P P R O V E D

MINUTES OF THE JUNE 22, 2020 MEETING OF THE LIBRARY'S BOARD OF TRUSTEES

TRUSTEES PRESENT

President Marcia McDuffie (Nelson)
Carla Mullen (Charlottesville)
Thomas Unsworth (Albemarle)
Lisa Woolfork (Charlottesville)
James West (Greene)

Erica Younglove (Albemarle)
Jane B. Kulow (Albemarle)
Vice President Wendy Wheaton Craig (Louisa)
Kathy Johnson Harris (Charlottesville)

TRUSTEES ABSENT

OTHERS PRESENT

David Plunkett, Library Director
Ginny Reese, Staff Reporter & Greene Manager
Jerry Carchedi, Business Manager

Zach Weisser, Specialist
Krista Farrell, Assistant Library Director
Michael Powers

CALL TO ORDER & DISPOSITION OF THE MINUTES OF THE PREVIOUS MEETING

The regular monthly meeting of the Jefferson-Madison Regional Library's (JMRL) Board of Trustees was convened **VIRTUALLY WITH NO TRUSTEES PHYSICALLY CONGREGATED** on Monday, June 22, 2020 at 3:00 PM using videoconferencing software. (A recording of the meeting is available here: <https://youtu.be/v85OB9bVRfA>). The minutes for the May 18, 2020 Board Meeting were approved unanimously.

ANNOUNCEMENTS AND PUBLIC COMMENTS

Trustee Woolfork said that her husband was making use of Libby and RBDigital and appreciated their availability.

TRUSTEE CONTINUING EDUCATION

None.

JMRL STATEMENT ON ANTIRACISM

Director Plunkett read JMRL's Statement on Antiracism (see attached).

NEW BUSINESS

1. COVID-19 and JMRL Update

Director Plunkett reported that he sent out Tier 3 Regional Guidelines with a target date of July 6. Tier 4 has progressed well. Curbside pickup has been manageable. Tier 3 will retain the current curbside hours schedule with the addition of Monday evening hours. Not all branches will be able to implement Tier 3 at the same time. Scottsville and Gordon will remain curbside-only. He thanked the Friends of the Library and staff for their continued hard work. JMRL will provide masks to the public during Tier 3 if those entering the branches don't have them. Most holds will be moved to self-check locations.

2. Libraries Lead with Digital Skills Grant

Trustee Kulow moved to approve a \$2,000 award from a Libraries Lead with Digital Skills grant application headed by Librarians Stankovich, Cox, and Gorrell. The motion passed unanimously.

3. Membership of McIntire Room Working Group

Director Plunkett asked for Trustee involvement in the McIntire Room Working Group with future intention to engage members of the public. Trustees Mullen and Harris will join the working group. President McDuffie thought the working group's mission and progress should be widely announced.

4. Director's Goals for FY21

Director Plunkett presented his proposed goals for FY21, including: 1. Guide JMRL through the Library's 5 Tiered COVID-19 response plan; 2. In FY21, work with the Board Policy Committee and JMRL Equity Committee to craft an anti-racism policy for JMRL; 3. Update the staff training plan (JMRL Five Year Plan Goal 3, Objective 5)

COMMITTEE APPOINTMENTS AND REPORTS

None.

OLD BUSINESS

1. Voting on FY21 Board Officers

After a Trustee discussion, Trustee Harris moved that the sitting Officers (President McDuffie; Vice President Craig) maintain their current positions for the upcoming Fiscal Year. The motion passed unanimously.

2. Voting on Policies 4.7 (Computer and Internet Access), 5.1 (Meeting and Conference Rooms), and 5.5 (Photography, Audio and Video Taping in Library Facilities)

Trustee Unsworth moved to approve all three policies (Policies 4.7 (Computer and Internet Access), 5.1 (Meeting and Conference Rooms), and 5.5 (Photography, Audio and Video Taping in Library Facilities)). The motion passed unanimously.

3. Voting on JMRL FY21 Budget

Trustee West moved to accept the Proposed Budget as it was presented at the May 18 meeting. The motion passed unanimously. Director Plunkett reported that Greene, Nelson, and Louisa Counties are offering level funding, and Charlottesville and Albemarle County are cutting funding by 1%. This would fund year 3 of the compression adjustment, but no new hours and no COLI.

LIBRARY DIRECTOR'S REPORT

Director Plunkett reported that the Albemarle Charlottesville Historical Society experienced bad flooding on all floors from a plumbing leak. The new Director is working to recover as many materials as possible. At JMRL, the first big virtual program of the summer saw 330 attendees. Over 32,000 items had been checked out since curbside pickup started. Most locations will continue to offer curbside pickup during Tier 3. The Health Department provided 4,000 masks to distribute to the public, most of which have been used. The main floor of Central should be cleared this week, but the third floor bathroom renovations would keep that floor closed for a while. Nelson Memorial is integrating 8,500 new items as part of the renovations. Grow Nelson Library has received donation commitments which will achieve the Perry Grant match target.

OTHER MATTERS

The Trustees said their farewells to Trustee Kulow, whose last Board meeting is today.

FUTURE AGENDA ITEMS

Future agenda items include: discussion of adding Juneteenth as a holiday in FY21; new Committee appointments; Library Director's evaluation. The next Board Meeting will take place on July 27, 2020 with the meeting format and location to be determined.

ADJOURNMENT

The meeting adjourned at 4:08pm.

(MM:DP:zw)