

Jefferson-Madison Regional Library

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A P P R O V E D

MINUTES OF THE SEPTEMBER 23, 2019 MEETING OF THE LIBRARY'S BOARD OF TRUSTEES

TRUSTEES PRESENT

President Marcia McDuffie (Nelson)
Carla Mullen (Charlottesville)
Thomas Unsworth (Albemarle)

Erica Younglove (Albemarle)
Lisa Woolfork (Charlottesville)
Kathy Johnson Harris (Charlottesville)

TRUSTEES ABSENT

Vice President Wendy Wheaton Craig (Louisa)
Jane B. Kulow (Albemarle)

James West (Greene)

OTHERS PRESENT

David Plunkett, Library Director
Ginny Reese, Staff Reporter & Greene Manager
Meredith Dickens, Collection Manager
Josh Howard, Collection & Technology Manager

Zach Weisser, Specialist
Jerry Carchedi, Business Manager
Krista Farrell, Assistant Library Director

CALL TO ORDER & DISPOSITION OF THE MINUTES OF THE PREVIOUS MEETING

The regular monthly meeting of the Jefferson-Madison Regional Library's (JMRL) Board of Trustees was called to order on Monday, September 23, 2019 at 3:00 PM in the meeting room of Northside Library, 705 West Rio Road, Charlottesville, VA 22901. Trustee Younglove motioned for the approval of the August 26, 2019 minutes. The minutes were approved, Trustee Woolfork being absent for the vote.

ANNOUNCEMENTS AND PUBLIC COMMENTS

President McDuffie reported that construction on the extension at Nelson Memorial Library had begun, starting with pouring the foundation's concrete slab.

TRUSTEE CONTINUING EDUCATION

1. *Kanopy, JMRL's New Streaming Media Service, Meredith Dickens JMRL's Collection Manager*
Manager Dickens reported on the decision to add Kanopy streaming video as a service for JMRL patrons.

NEW BUSINESS

1. *Donation Acceptance*

Trustee Unsworth motioned to deposit a donation of \$36,000 from the estate of Lawrence Suffrin in the Central Library Fund of the Friends Family of Funds at the CACF. The motion passed unanimously.

2. *FY21 Budget Initial Discussion and Priority Setting From Strategic Plan*

Director Plunkett presented the Board meeting and Budget Schedule for FY21. He recommended reviewing the Five-Year Plan Appendices A ("JMRL Technology Plan") and B ("2020 – 2024 Planning Checklist"). Only two items will require budgetary action: in Appendix B, a new full-time Internet Technology Specialist; and in Appendix A, additional service hours at Northside.

COMMITTEE APPOINTMENTS AND REPORTS

None scheduled

OLD BUSINESS

1. *All Staff In-Service Day*

Director Plunkett reported that All-Staff In-Service Day will take place on October 14th at Louisa County Library. Programs will include a morning session with the Racial Equity Institute and afternoon breakout sessions. Awards will include two 40-year and two 30-year employees.

2. Advocacy and Outreach Initiatives

Regarding raising awareness of library services and securing funding, Director Plunkett reported that in the next month he will draft talking points, as well as information handouts, to present to funding jurisdictions. In the first-half of January 2020, most Trustees will be asked to attend meetings with the staff of the jurisdictions. He will also draft information handouts on state aid for Trustees to send to their State and Congressional Representatives prior to budget season; handouts will not promote any specific bill, but will encourage supporting state aid for libraries.

Director Plunkett will send to Trustees a monthly update detailing outreach efforts to people who have limited access to, or knowledge about, library services. JMRL's Bookmobile Manager position will soon be open; the title of that position will be modified to include the word "Outreach," with the ultimate goal of creating a dedicated Outreach Department.

LIBRARY DIRECTOR'S REPORT

Director Plunkett reported that Macmillan Publishers, as of July 2019, instituted a new library ebook lending model, under which a library may purchase one copy upon release of a new title in ebook format, after which the publisher will impose an eight-week embargo on additional copies of that title sold to libraries. Both ALA and VLA released statements denouncing the new model. Director Plunkett suggested that Trustees visit lovelibraries.org for more information about the issue. He distributed the most recent Virginia Public Library Trustee Handbook. He reported that an event to mark the grand re-opening for Louisa Library will take place on October 6, 2019 from 2-5p.m.

OTHER MATTERS

President McDuffie mentioned that a webinar on advocacy will be available the following day from 2-3p.m.

FUTURE AGENDA ITEMS

Future agenda items include: reports from the Personnel Committee and Policy Committee meetings, a possible Budget Committee meeting report, and continuing education on FOIA from Charlottesville City Attorney's Office. The next Board meeting will take place on October 28, 2019, at Northside Library, at 3 pm.

TRUSTEE SHARING SESSION

Those present enjoyed conversation and refreshments.

ADJOURNMENT

Trustee Younglove moved to adjourn. The meeting adjourned at 4:53 PM.

(MM:DP:zw)