

**JEFFERSON-MADISON REGIONAL LIBRARY**

**OPERATING BUDGET - FY2021 Budget vs Actuals**

**Salaries & Benefits thru November 13, 2020 ( 37.5% of FY ) / Operating Expenses thru November 30, 2020 ( 41.7% of FY )**

|  | FY21<br>CURRENT<br>BUDGET | YTD<br>Encumbered<br>& Expended | YTD Percent<br>Encumbered<br>& Expended |
|--|---------------------------|---------------------------------|---|
| <b>SALARIES &amp; BENEFITS</b>             |                           |                                 |   |
| Salaries                                   | \$ 4,142,256              | \$ 1,502,763                    | 36.3%                                   |
| Social Security                            | \$ 316,884                | \$ 108,206                      | 34.1%                                   |
| Retirement                                 | \$ 726,455                | \$ 263,041                      | 36.2%                                   |
| Life Insurance                             | \$ 42,020                 | \$ 10,042                       | 23.9%                                   |
| Health Insurance                           | \$ 910,140                | \$ 301,003                      | 33.1%                                   |
| Workers Comp Claims                        | \$ 8,000                  | \$ -                            | 0.0%                                    |
| <b>SALARIES &amp; BENEFITS Subtotal</b>    | <b>\$ 6,145,755</b>       | <b>\$ 2,185,055</b>             | <b>35.6%</b>                            |
| <b>OPERATING EXPENSES</b>                  |                           |                                 |   |
| Office Supplies                            | \$ 53,000                 | \$ 11,399                       | 21.5%                                   |
| Postage                                    | \$ 6,500                  | \$ 2,000                        | 30.8%                                   |
| Books                                      | \$ 679,154                | \$ 320,950                      | 47.3%                                   |
| Cleaning Supplies                          | \$ 1,700                  | \$ 6,531                        | 384.2%                                  |
| Safety Supplies                            |                           | \$ 904                          |   |
| Medical Supplies                           |                           | \$ 9,185                        |   |
| Maintenance Supplies                       | \$ 1,200                  | \$ 186                          | 15.5%                                   |
| Small Hand Tools                           | \$ 100                    | \$ -                            | 0.0%                                    |
| Awards and Trophies                        | \$ 5,000                  | \$ 4,235                        | 84.7%                                   |
| Exhibit Supplies                           | \$ 1,000                  | \$ -                            | 0.0%                                    |
| Library Supplies                           | \$ 25,000                 | \$ 3,294                        | 13.2%                                   |
| Machinery and Equipment                    |                           | \$ 15,814                       |   |
| Computer software (non-capital)            | \$ 15,000                 | \$ 6,760                        | 45.1%                                   |
| Other Supplies                             |                           | \$ 795                          |   |
| Regional Agreement Fee/Audit & Legal       | \$ 126,000                | \$ 8,499                        | 6.7%                                    |
| Dues and Subscriptions                     | \$ 2,720                  | \$ 1,665                        | 61.2%                                   |
| Telephone Internal Charges                 | \$ 41,462                 | \$ 18,945                       | 45.7%                                   |
| Utilities                                  | \$ 80,500                 | \$ 26,595                       | 33.0%                                   |
| Printing/Duplicating                       | \$ 21,000                 | \$ 248                          | 1.2%                                    |
| Service Contracts                          | \$ 120,434                | \$ 110,339                      | 91.6%                                   |
| Travel                                     | \$ 1,000                  | \$ -                            | 0.0%                                    |
| Local Travel                               | \$ 6,875                  | \$ 862                          | 12.5%                                   |
| Meals                                      | \$ 1,000                  | \$ 934                          | 93.4%                                   |
| Advertising                                | \$ 9,000                  | \$ 867                          | 9.6%                                    |
| Insurance (excl Workers Comp)              | \$ 26,350                 | \$ 13,839                       | 52.5%                                   |
| Worker's Comp Insurance                    |                           | \$ 6,889                        |   |
| Rent                                       | \$ 776,247                | \$ 312,034                      | 40.2%                                   |
| Equipment Rental                           | \$ 2,500                  | \$ 1,199                        | 48.0%                                   |
| Repairs and Maintenance                    | \$ 19,618                 | \$ 12,715                       | 64.8%                                   |
| Education and Training                     | \$ 46,000                 | \$ 1,760                        | 3.8%                                    |
| Internet Access Fee                        |                           | \$ 116                          |   |
| Line Charges                               | \$ 57,000                 | \$ 16,742                       | 29.4%                                   |
| Software Licenses and Maintenance          | \$ 62,000                 | \$ 61,793                       | 99.7%                                   |
| Vehicle Repair and Maintenance             | \$ 6,500                  | \$ 5,731                        | 88.2%                                   |
| Vehicle Fuel                               | \$ 18,500                 | \$ 2,721                        | 14.7%                                   |
| IT User/Support Fee                        | \$ 41,500                 | \$ 41,500                       | 100.0%                                  |
| HVAC Charges                               | \$ 19,600                 | \$ 19,600                       | 100.0%                                  |
| Temporary Contracted Labor                 |                           | \$ 6,229                        |   |
| Credit Card Fees                           |                           | \$ 240                          |   |
| Building and Vehicle Maint- City Personnel | \$ 10,200                 | \$ 286                          | 2.8%                                    |
| One-time Bldg Maint Svcs & Misc Empl Rein  | \$ 39,500                 | \$ 1,807                        | 4.6%                                    |
| Vehicle Purchase                           |                           | \$ 62,730                       |   |
| <b>OPERATING EXPENSES Subtotal</b>         | <b>\$ 2,323,160</b>       | <b>\$ 1,118,938</b>             | <b>48.2%</b>                            |
| <b>TOTAL EXPENSES</b>                      | <b>\$ 8,468,915</b>       | <b>\$ 3,303,993</b>             | <b>39.0%</b>                            |