

## Friends of the Greene County Library, Inc.

Minutes of February 12, 2019, Called Meeting of the Board of Directors

The meeting convened at 6:30 pm in the Library conference room. In attendance were June Battaile, Erin Breeden, Ellen Thurnau, Susan Bramley, Judith Delaney, Haley Yost, Jo McKeown, and Branch Manager, Ginny Reese.

### **Minutes from last meeting**

June and Susan will complete the minutes of the January Membership meeting and submit them to the Board for approval by email.

### **Treasurer's Report**

The balance of the treasury is \$8981.26. Deposits for the first two months of the year total \$989.49, including \$200 designated for landscaping. Expenditures total \$339.89. These cover Adult Book Club books (\$26.68); craft supplies for Rapunzels (\$7.37); Yarnia project yarn (\$36.86); the annual membership meeting at the Lafayette Inn (\$264.50); and cream for the Film Series (\$4.50).

### **Old business**

Membership brochure: Susan presented a trifold brochure with text and pictures describing the purpose and programs of the Friends organization. It also includes a membership form. Copies will be placed in the Library.

Scholarship application: The Board discussed when to give the money to the recipient. Haley suggested doing so as reimbursement for college expenses. It was decided to add "to be paid on receipt of proof of payment for tuition, books, or other school expenses" to the application. Susan suggested the Board craft a rubric for scoring the applications. Ellen, Haley, Susan, and Jo will form a sub-committee to do this. Jo will submit the application to the WMHS Guidance Department by the end of the week.

### **New Business**

Addition to each meeting: The topic of "Library Highlights" will be added to the agenda for regular meetings of the Board.

Newsletter: The bi-monthly Friends newsletter will be suspended for the time being because the position of president has not been filled. Ginny said JMRL may hire someone to write newsletters personalized for each branch, but those plans have not been finalized.

Duties of officers: The list of the president's duties is extensive. June asked the Board to look over the list and make suggestions at our next meeting that would lessen the president's responsibilities.

Office of President: The position will be held open until the revised duties of the office have been finalized.

Mission statement: Susan suggested that the Board develop a mission statement to have a precise sense of the purpose of the Friends organization. It was decided to add the word "books" to the phrase on the front of the trifold brochure: "Helping our library provide books, programs, and services to our community."

### **Requests for funding**

Ginny requested \$300 to cover the licensing of three movies to be shown this spring. Susan made the motion to approve the request; Ellen seconded; the motion passed unanimously.

The meeting adjourned at 7:45 pm. The next regular meeting is scheduled for March 19, 2019. Minutes respectfully submitted by Jo McKeown.